

## SCHEDULE C

### REPORTING AND DELIVERABLE REQUIREMENTS

Subrecipient shall comply with all applicable reporting requirements identified in the prime award. In addition, the Subrecipient shall provide the following reports to UCAR:

REPORTS	REPORT DUE/FREQUENCY
Annual Inventory Report of Federally-Owned Property in Custody of the Recipient <sup>1</sup>	No later than September 1 of each year. NOTE: If purchase price of property is \$5,000 USD or less no report is required. (Ref. 1260.27)
Progress Reports <sup>1,2</sup>	Due six (6) months from the Subaward Effective Date and every six (6) months thereafter (except final year). (Ref. 1260.22 and 1260.151(d))
Disclosure of Subject Inventions/Reportable Items <sup>1</sup>	Within two (2) months after inventor discloses it to Subrecipient. (Ref. 1260.28 and 1260.57*)
Election of Title to a Subject Invention <sup>1</sup>	Within two (2) years of disclosure of a subject invention being elected, except in any case where publication, on sale or public use of the subject invention being elected has initiated the one year statutory period wherein valid patent protection can still be obtained in the United States, at least 60 days prior to the end of the statutory period. (Ref. 1260.28)
Subject Inventions/Reportable Items Interim Summary Report <sup>1</sup>	No later than April 1 of each year. (Ref. 1260.28 and 1260.57*)
Notification of Decision to Forego Patent Protection <sup>1</sup>	As applicable, not less than thirty (30) days before the expiration of the response period required by the relevant patent office. (Ref. 1260.28)
A-133 Audit Compliance Certification <sup>1</sup>	Within nine (9) months of the end of the Subrecipient's fiscal year
Utilization of Subject Invention/Reportable Items <sup>1</sup>	Every twelve (12) months from the date a subject invention is elected. Note: Negative reports are required. (Ref. 1260.28)
FINAL REPORTS	REPORT DUE/FREQUENCY
Subject Inventions/Reportable Items Final Summary Report <sup>1</sup>	Within sixty (60) days after the Subaward Expiration Date. (Ref. 1260.28 and 1260.57*)
Final Inventory Report of Federally-Owned Property <sup>1</sup>	Within thirty (30) days after the Subaward Expiration Date. (Ref. 1260.27)
Final technical report summarizing activities carried out during the Subaward <sup>1,2</sup>	Thirty (30) days after Subaward Expiration Date
Subrecipient Closeout Form <sup>1</sup>	Sixty (60) days after Subaward Expiration Date
DELIVERABLES	DELIVERABLE DUE/FREQUENCY
Monthly list of tasks completed	Monthly, with each invoice
Two Star Stories <sup>2</sup>	Annually, November 1 and May 1
Two STEM (Science, Technology, Education, Math) stories. Examples include stories about STEM learning in the Region or stories about someone who has selected a STEM career after being involved in GLOBE. <sup>2</sup>	Annually, March 1 and May 1
Final Regional meeting agenda <sup>2</sup>	Annually, within ten (10) business days prior to the first day of the regional meeting
Regional meeting notes <sup>2</sup>	Annually, within ten (10) business days from the last day of the regional meeting
Regional meeting financial summary report <sup>2</sup>	Annually, within ten (10) business days from the last day of the regional meeting

Short Abstracts Report from Country Coordinators attending the regional meeting to include GLOBE activities in their country. Combined report to be provided to participants at annual regional meeting and posted to the globe.gov region web page. <sup>2</sup>	Annually, two (2) months prior to the annual region meeting
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<sup>1</sup>Provide to the UCAR Contract Representative

<sup>2</sup>Provide to the UCAR Technical Representative/Principal Investigator